

United States Department of Agriculture



Natural Resources Conservation Service
375 Jackson Street, Suite 600
St. Paul, MN 55101-1854

70 Years
"A Partner in Conservation Since 1935"

Phone: (651) 602-7900
FAX: (651) 602-7914

Sent Via Electronic Mail

June 1, 2005

MINNESOTA BULLETIN NO. 300-05-45

SUBJECT: LTP – EQIP – CONTRACT TERMINATION

Purpose. To provide review of the process for voluntary termination of EQIP contracts.

Expiration Date. September 30, 2005

Per national Environmental Quality Improvement Program (EQIP) program policy (440-CPM 515.115), the NRCS Designated Conservationist (DC), in consultation with the Soil and Water Conservation District (SWCD) and with concurrence from the State Conservationist, may terminate a contract if requested by the producer in writing and the termination is justified.

Justification includes, but is not limited to:

- Natural disasters,
- Other documented hardships,
- In the public interest.

If the contract is terminated the participant may be required to pay USDA recovery costs or refund EQIP funds. The State Conservationist has the option to waive all or part of recovery costs and all or part of the refund of payments.

The process to follow in Minnesota:

1. DC accepts written statement from participant requesting termination and reason for termination.
2. DC emails or forwards request to their ASTC(FO) along with
 - a. Amount of cost-share paid on contract.
 - b. DC recommendation on waiving refund and recovery costs.
3. ASTC(FO) attaches their recommendation and forwards request to state office (ATTN: Sid Cornelius).
4. The State Conservationist responds to DC.
5. DC notifies participant and cancels contract in ProTracts.

Questions should be directed to your ASTC(FO) or, through your area office, to Tim Koehler, Assistant State Conservationist.

WILLIAM HUNT
State Conservationist

DIST: ASTC(FO)
FO
ARC